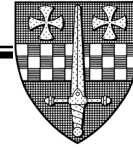


Bishop Leonard-Saint Mary of the Mount Academy



115 Bigham Street
Pittsburgh, PA., 15211
Phone: 412-431-4645 * Fax: 412-381-0771

School Year: Current

Dear Families of Students riding the bus to and from Bishop Leonard-Saint Mary of the Mount Academy,

Students who live more than a 1.5 mile radius from Bishop Leonard-St. Mary of the Mount Academy are eligible to be bused to the school. Those who live along a route that has been declared "hazardous" are also eligible for busing. The Pittsburgh Board of Education Transportation Division determines mileage factors and "hazardous route" claims. The student's transportation policies and procedures of the local education agencies responsible for busing students are applicable to students bused to and from Bishop Leonard-Saint Mary of the Mount Academy, as are the laws and regulations for parochial schools in the Commonwealth of Pennsylvania.

Rules and regulations affecting bus students are strictly enforced. Please review the following with your child/ren so that no problem will exist during this school year. The bus company has the right to terminate any student for not following the rules and regulations set forth below:

1. Students are not allowed to "bus swap" at any time.
2. Students must obey bus drivers promptly as they are in full charge of buses and pupils while in transit.
3. Students must be on time at the designated bus stops. Buses cannot wait for students.
4. Students must cross in front of the bus when crossing a main road.
5. Students must stay off the road at all times while waiting for buses.
6. Students must keep their arms and heads (and any other body part) inside the bus at all times.
7. Students must remain seated at all times while the bus is in motion.
8. Any damage to the bus should be reported to the driver at once.
9. Any student causing a disturbance on the bus will risk the possibility of being suspended from riding that bus.
10. Any student disfiguring or mutilating a bus will be held accountable for his/her actions.
11. No sports equipment is to be visible on the bus, thus throwing any equipment is not permitted.
12. Students are to be respectful to peers and adults in charge of the bus at all times.
13. A "hands-off" policy exists on the bus...no student is to in any way touch, hit, kick another student.
14. A verbal "harassment" policy is also in effect at all times. Students are not to intimidate, harass, swear or bother other students while waiting for a bus, while on the bus, or leaving the bus to walk home.

If a bus driver has a complaint with a student, a disciplinary form will be written up for the student. This form will be given to the Principal, who will then mail a copy of the form to the parent. Multiple complaints will result in bus dismissal. Again, you are strongly encouraged to discuss the above rules with your child. Please consider this a warning for possible upcoming problems.

Sincerely,

Cindy Baldrige