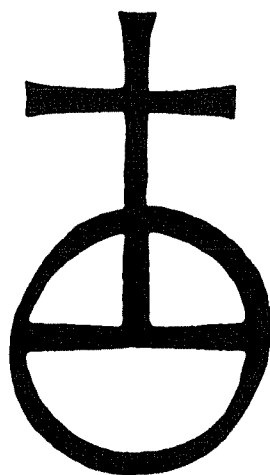


# **PENNSYLVANIA CATHOLIC CONFERENCE**



**Legislative Directory  
- Pittsburgh Diocese -**

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**2009-2010 Legislative Session**

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# GENERAL INFORMATION

This directory is designed to assist the Catholic dioceses of Pennsylvania in contacting their state and federal elected representatives. Information is organized by diocese using data available as of April 2009.

The PA General Assembly operates on two-year sessions. There are 203 legislators in the PA House of Representatives and 50 senators. Representatives serve two-year terms and senators serve four-year terms. Nineteen Congressmen serve PA in the U.S. House of Representatives. They serve two-year terms. Two U.S. senators serve PA. They each serve six-year terms.

Please note that all PA Capitol office voice and fax numbers are in area code 717. Legislators' Capitol office room numbers are provided for those making personal visits to legislators. All mail correspondence should be sent as follows:

## Letters to a State Representative:

The Honorable (Full Name)  
Pennsylvania House of Representatives  
PO Box 202020  
Harrisburg, PA 17120

Dear Representative (Last Name)

## Letters to a State Senator:

The Honorable (Full Name)  
Pennsylvania Senate  
PO Box (Senator's Box Number)  
Harrisburg, PA 17120

Dear Senator (Last Name):

## Tips for Writing to Your Legislators:

- **Be specific.** State why you are writing in the first paragraph. If your letter pertains to legislation, identify the bill name and number (i.e., Tax Free Act, Senate Bill 112).
- **State your position,** support or oppose, and why. Use a local example if you can.
- **Be courteous** and to the point.
- **Ask for a reply** and your legislator's position on the issue at hand.
- **Follow up** with a thank you. Politely let him know if you agree/disagree with a vote.
- **Email** had been considered less effective than phone calls, visits, faxes, or traditional mail but is gaining increasing acceptance.

## Tips for Calling Your Legislators:

Generally, state legislators are in their district offices in the latter half of the week. Phone calls are often taken by a staff member. Ask to speak to the aide that handles the issue. If that person is not available, leave a message. If you speak to someone other than a legislator, write down his or her name and title.

- **Identify yourself** by name and organization you represent (if any) or locality.
- **Explain why you are calling.** For example, "I am calling to support House Bill 500, The Homeowners' Act." Be polite and concise, making one or two brief points. Ask your legislator's position on the issue. Be calm, respectful, and be prepared to explain the issue, using a local example if you can.
- **Request a written response** to your phone call if you did not speak to your legislator directly. If more information is required, provide it promptly.
- **Thank the people** you talk to for their time and consideration.

## STATEWIDE OFFICIALS

**Governor Edward Rendell**  
225 Main Capitol  
Harrisburg PA 17120  
717-787-2500  
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governor@state.pa.us

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FAX: 717-783-9760

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**Pennsylvania Department of Aging**  
555 Walnut Street, 5th floor  
Harrisburg PA 17101-1919  
717-783-1550  
717-783-6842 FAX

Secretary Gerald L. Zahorchak, D.Ed.  
**Pennsylvania Department of Education**  
333 Market Street  
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FAX: 787-7222

Secretary Everette James  
**Pennsylvania Department of Health**  
PO Box 90  
Health and Welfare Building  
Harrisburg PA 17108  
717-787-6436  
717-787-0191 FAX

Secretary Estelle B. Richman  
**Department of Public Welfare**  
PO Box 2675  
Harrisburg PA 17105  
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Director Ann S. Torregrossa, Esq.  
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